

**MINUTES OF REGULAR MEETING
BOARD OF EDUCATION
SESSER-VALIER COMMUNITY UNIT SCHOOL DISTRICT NO. 196
SEPTEMBER 16, 2019
6:02 PM**

CALL TO ORDER

A regular meeting of the Board of Education of Sesser-Valier Community Unit School District No. 196 was held in the High School Library at 6:02 PM on Monday, September 16, 2019. The meeting was called to order by President Teresa Stacey.

ROLL CALL

Secretary Malinee called the roll with the following result:

Members Present: Acosta, Hicks, Rounds, Schoenbaechler, Stacey

Members Absent: Kettelman, Loucks

Staff Present: J. Henry, N. Page, K. Jones (arrived at 6:45 PM), V. Malinee, B. Dilliner, C. Garner, L. Hacker, K. Spotanski, Rachel Payne, D. Laur, J. Hollis, D. Crocker, C. Dennison

Visitors Present: Doug Ess, Glass & Shuffett, LTD (District Auditing Firm)

PUBLIC COMMENT & CORRESPONDENCE

None

REPORTS

ANNUAL FINANCIAL REPORT: Superintendent Henry introduced Doug Ess and asked Mr. Ess to present the district audit information for Fiscal Year 2019. Mr. Ess presented the audit to the board. He then thanked the board for giving Glass & Shuffett the opportunity to serve the district.

SEA: SEA President, Craig Garner, thanked his colleagues for attending the meeting.

LABORERS' LOCAL 773: No report.

CUSTODIAL & MAINTENANCE SUPERVISOR: Brandon Dilliner, Maintenance Supervisor, informed the board that he was contacted by Jerome Kopec, from the City of Sesser, that there is a problem with a pressurized line from the district's lift station. After some research and discussion with Mr. Kopec, it was determined that the district is responsible for repairing the line. Brandon indicated he has contacted Mark Lappin, and that Mark will begin working on the repair as soon as he can. Brandon also presented information regarding the security updates (new cameras have been ordered) and that the lock down system may require some door work

prior to installation (using interior/foyer set of doors; allowing visitors to get out of weather, better sight lines for office area, and equipment lasting longer).

K-8 PRINCIPAL: Mrs. Page, HS Principal, presented the Elem/JH Principal's report in the absence of Mr. Jones. She presented the following information to the board: Trust fund, enrollment information, upcoming activities, and professional development activities.

H.S. PRINCIPAL: Mrs. Page, High School Principal, presented information regarding the following to the board: Trust fund, extra-curricular activities, and student enrollment.

SUPERINTENDENT: Mr. Henry, Superintendent, presented the following information to the board:

1. The consent agenda for this month's meeting includes the following additional item(s):
 - Approval of the district audit for Fiscal Year 2019;
 - Approval of the annual administrator & teacher compensation reports;
 - Approval of a Memorandum of Understanding with ROE #21 regarding tuition-based, alternative school services;
 - Authorization for the Superintendent or designee to execute the 2019-2020 Section 125 plans, retroactive to August 15, 2019;
 - Authorization for the Superintendent to prepare, submit, and/or amend the District's Evidence-Based Funding Spending Plan pursuant to approved district budgets;
 - Approval of the 2019-2020 field trip requests from Sesser-Valier Elementary/Junior High School, Sesser-Valier High School, and Teen REACH Program;
 - Approval of the district budget for Fiscal Year 2020.
2. Following this regular meeting, the following positions remain open for the 2019-2020 school year:
 - Early Childhood Special Education Teacher (1/2-time)
 - JHS Girls Volleyball Coach
3. The Fiscal Year 2020 district budget (initial) is presented for approval at this meeting (see green summary sheet). Superintendent Henry indicated that, as usual, he expects to recommend a budget amendment in Spring, 2020, as the district approaches the end of the fiscal year.
4. Mr. Dilliner & Superintendent Henry will update the progress of the district's safety/security project, including a possible change in the location of the buzz-in systems to be more accommodating to our visitors.

Superintendent Henry indicated that, given the lack of a qualified candidate, the District's early childhood special education classroom is being taught by a substitute teacher, Special Education Teacher Leslie Hacker, and Speech/Language Pathologist Lenise Sgutt. He further indicated that Mr. Jones is looking at the possibility of engaging a mid-year graduate for the Spring, 2020,

semester, if available. Superintendent Henry commended District Staff Members Leslie Hacker & Lenise Sgutt for the high quality of instruction that they are providing in early childhood temporarily.

Superintendent Henry notified the board that, following the regular August meeting, he found a small error (spreadsheet entry error) in the draft employment contract amendment for Elementary/Junior High School Principal Keith Jones that had been sent in the August board packet, and that the error was corrected, resulting in a \$146 increase in Jones' 2020-2021 salary.

Board Member Acosta asked for information/feedback regarding the District's recent active shooter drill. Superintendent Henry indicated that 1) district personnel learn something each time this drill is conducted; 2) there is at least one "blind" electronic surveillance area; 3) a different door was used to gain entry into the building for the drill; 4) district personnel need to strengthen their description of the "perpetrator" in order to give police more information to locate the perpetrator.

Superintendent Henry summarized the drill, saying that, for younger students in grades K-4, the District uses a "security lockdown--keep teaching" approach so as not to strike fear among young children. For students in grades 5-12, the District uses a full-lockdown mode, in which students go to an assigned area in the classroom to shield themselves from view/danger. In response to a question, he said that active shooter drills are conducted with advance notice to staff members because of the emotionally-charged nature of such an incident. He said that he didn't want to put a drill "perpetrator" in the position of encountering staff members who aren't aware that a drill is in progress or cause fear among staff members and students. Audience members provided feedback about the drill as well, including the status of cellular phone reception in the building (poor), the feasibility of all staff members having a two-way radio, and possible devices that may be allowed to keep classroom doors locked.

CONSENT AGENDA

A motion was made by Acosta and seconded by Rounds approving the minutes of the previous meetings: August 12, 2019 (Regular Meeting); Treasurer's report; bills in the amount of \$127,807.58 and salaries in the amount of \$319,902.53; approval of the district audit for Fiscal Year 2019; approval of the administrator and teacher compensation reports; approval of Memorandum of Understanding with Regional Office of Education #21 regarding tuition-based, alternative school services; authorization for District Superintendent or designee to execute 2019-2020 Section 125 plan(s) (retroactive to August 15, 2019); authorization for District Superintendent or designee to prepare, submit, and/or amend Evidence-Based Funding Spending Plan as necessary pursuant to approved district budget(s); approval of 2019-2020 out-of-state and/or overnight field trip requests (Sesser-Valier Elementary/Junior High School; Sesser-Valier High School; Teen REACH Program); and approval of district budget for Fiscal Year 2020, as presented.

Roll call voting was as follows:

Yeas: Acosta, Hicks, Rounds, Schoenbaechler, Stacey

Nays: None

There being five (5) yeas and zero (0) nays, the president declared that the motion carried.

OLD BUSINESS

None

NEW BUSINESS

ACCEPTANCE OF BID & AUTHORIZATION FOR SALE OF SURPLUS SCHOOL EQUIPMENT (SCHOOL VAN): A motion was made by Schoenbaechler and seconded by Acosta to accept a bid of \$2,879.00 for a surplus school van from Dorris Trucking, Inc., and to authorize the District Superintendent or his designee to execute the sale.

Roll call voting was as follows:

Yeas: Hicks, Rounds, Schoenbaechler, Stacey, Acosta

Nays: None

There being five (5) yeas and zero (0) nays, the president declared that the motion carried.

CLOSED SESSION: At 6:51 PM, a motion was made by Schoenbaechler and seconded by Rounds to enter into closed session for the purpose of discussing the following exceptions to the Open Meetings Act:

- a. The appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body (5 ILCS 120/2(c)(1), as amended by P.A. 93-57)
- b. Collective negotiating matters between the District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. (5 ILCS 120/2(c)(2))

Roll call voting was as follows:

Yeas: Rounds, Schoenbaechler, Stacey, Acosta, Hicks

Nays: None

There being five (5) yeas and zero (0) nays, the president declared that the motion carried.

Brent Loucks arrived to the meeting at 6:53 PM.

RECONVENE FROM CLOSED SESSION: At 7:10 PM, a motion was made by Schoenbaechler and seconded by Loucks to reconvene from closed session.

Voting was as follows: All voted yea. There being six (6) yeas and zero (0) nays, the president declared that the motion carried.

NEW BUSINESS (PERSONNEL)

ACKNOWLEDGEMENT OF EMPLOYEE RESIGNATION (WILLIAMS, JODY): A motion was made by Schoenbaechler and seconded by Rounds to acknowledge the following employee resignation(s):

- Elementary Classroom Teacher: Jody Williams (effective August 14, 2019)

Voting was as follows: All voted yea. There being six (6) yeas and zero (0) nays, the president declared the motion carried.

OTHER BUSINESS:

Superintendent Henry summarized two incidents that occurred during the week of September 9, 2019, in which spectators at district athletic events exhibited misconduct and one game official exhibited unprofessional conduct. He outlined the actions taken by district administrators to-date, and encouraged the board to take a strong stance against misconduct at the District's public events in the event that school officials need to bring such a matter to the Board for punitive action. Board members discussed the matter, but no formal action was taken.

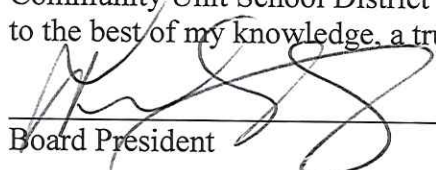
ADJOURNMENT: A motion was made by Schoenbaechler and seconded by Hicks to adjourn.

Voting was as follows: All voted yea. There being six (6) yeas and zero (0) nays, the president declared the motion carried.

The meeting adjourned at 7:34 PM.

CERTIFICATION OF MINUTES

The above-listed account of the regular meeting of the Board of Education of Sesser-Valier Community Unit School District No. 196, held on Monday, September 16, 2019, at 6:02 PM, is, to the best of my knowledge, a true and accurate account of the aforementioned meeting.



Board President



Board Secretary

**MINUTES OF PUBLIC HEARING
REGARDING THE 2019-20
SESSER-VALIER COMMUNITY UNIT SCHOOL DISTRICT #196 BUDGET**

SEPTEMBER 16, 2019

A public hearing regarding the 2019-2020 Sesser-Valier CUSD #196 district budget was held at 5:55 PM in the High School Library on Monday, September 16, 2019. The hearing was called to order by Superintendent Henry.

Members Present: Acosta, Hicks, Rounds, Schoenbaechler, Stacey

Members Absent: Ketteman, Loucks

Staff Present: J. Henry, N. Page, V. Malinee, B. Dilliner, C. Garner, K. Spotanski, L. Hacker, Rachel Payne, D. Laur, J. Hollis, D. Crocker, C. Dennison

Visitors Present: Doug Ess, Glass & Shuffett, LTD (District Auditing Firm)

Superintendent Henry presented the 2019-2020 budget and explained that the hearing was to hear any public comments regarding the district budget. He informed the board that the projected deficit spending is much less than what the district has seen in previous years and indicated that the projected deficit is not expected to be as much as indicated by the budget (underestimated revenue, overestimated expenses). He added that he would be submitting an amended budget toward the end of the fiscal year that will be more in line with actual revenue and expenses.

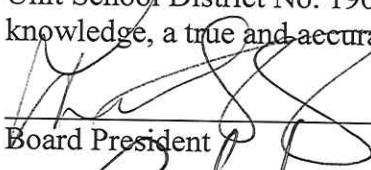
Superintendent Henry indicated that this year's budget is the best one he has been able to present in the last few years.

Superintendent Henry asked for any other questions or additional public input, and there were none forthcoming.

Superintendent Henry closed the hearing at 6:01 PM.

CERTIFICATION OF MINUTES

The above-listed account of the public hearing of the Board of Education of Sesser-Valier Community Unit School District No. 196, held on Monday, September 16, 2019 at 5:55 PM, is, to the best of my knowledge, a true and accurate account of the aforementioned meeting.



Board President



Board Secretary